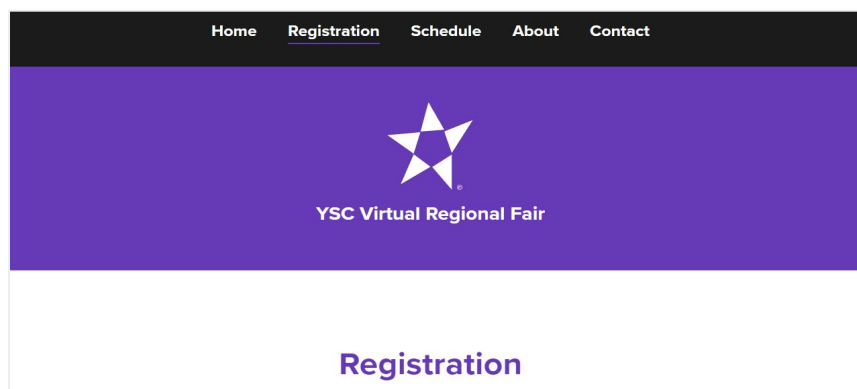


How to register for the YSC Virtual STEM Fair

The [YSC Virtual STEM Fair](#) welcomes youth in grade 7–12/ Cégep student in Canada from a community that does not have a regional STEM fair, or where their regional STEM fair is not being held this year. Please go through the following instructions to register your project for this virtual STEM fair.

Registration closes Monday, March 20, 2023.

1. Go to youthscience.ca/ysc-regional-virtual/registration

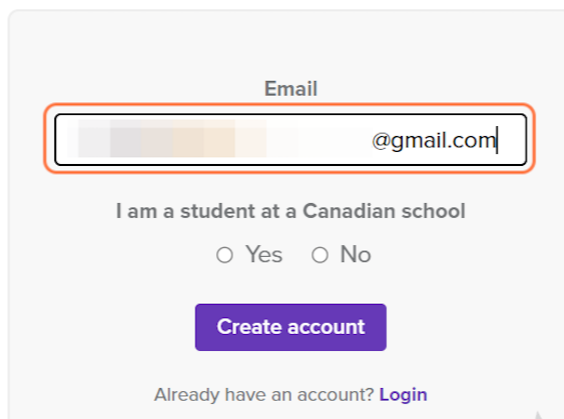


2. Log in or register with your email address.

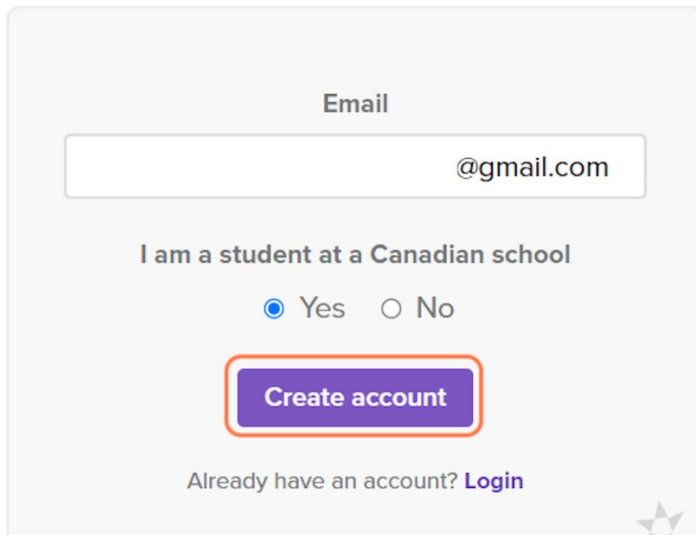
If you already have an account, click “Login”. If not, register with your email address.

Friendly reminders:

- Use an email address that can receive incoming emails (some school email addresses do not allow this).
- If you have a project partner, they need to register separately. Later, both accounts can be linked to the project.

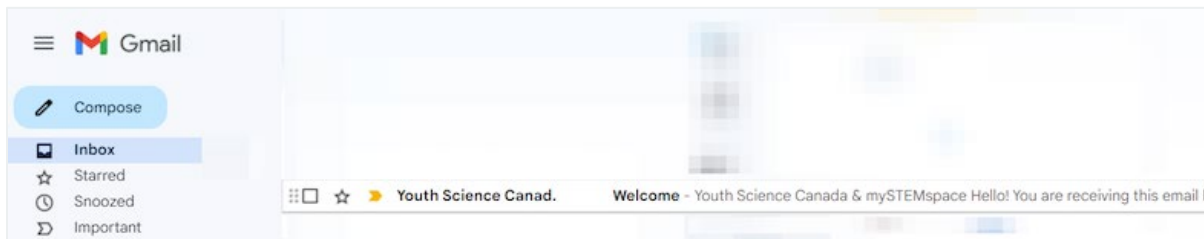
A screenshot of the registration form. It features an "Email" input field with a red border, containing a blurred email address followed by "@gmail.com". Below the input field is a checkbox labeled "I am a student at a Canadian school" with "Yes" and "No" radio button options. A purple "Create account" button is positioned below the checkbox. At the bottom, there is a link that says "Already have an account? Login".

3. Confirm that you are a student at a Canadian school, and then click "Create account".

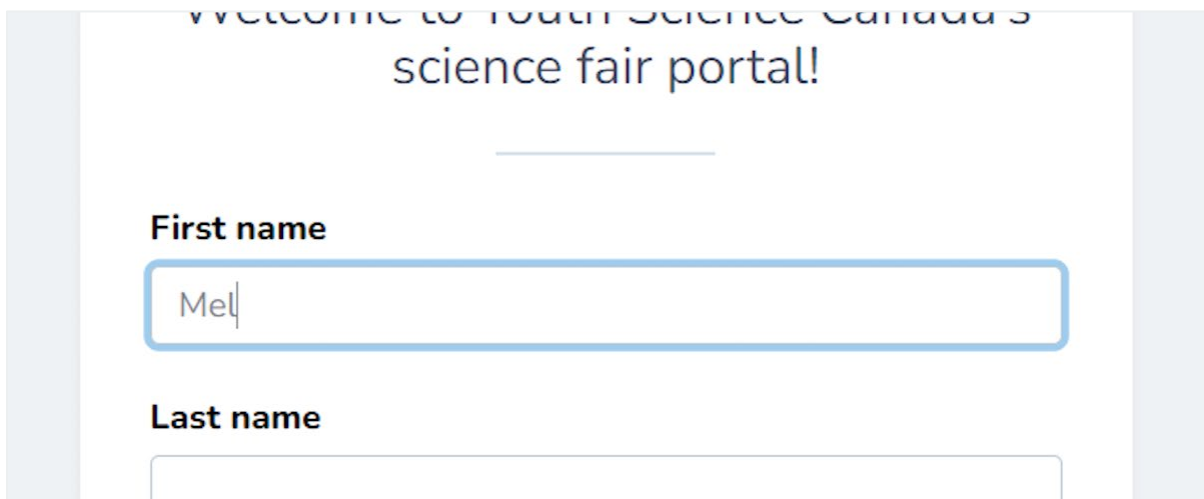


The screenshot shows a Gmail account creation form. At the top, it says "Email" above a text input field containing "@gmail.com". Below this, the text "I am a student at a Canadian school" is followed by two radio buttons: "Yes" (which is selected) and "No". A purple "Create account" button is highlighted with a red border. At the bottom, it says "Already have an account? [Login](#)".

4. Check for the "Welcome" email and then click on the link.



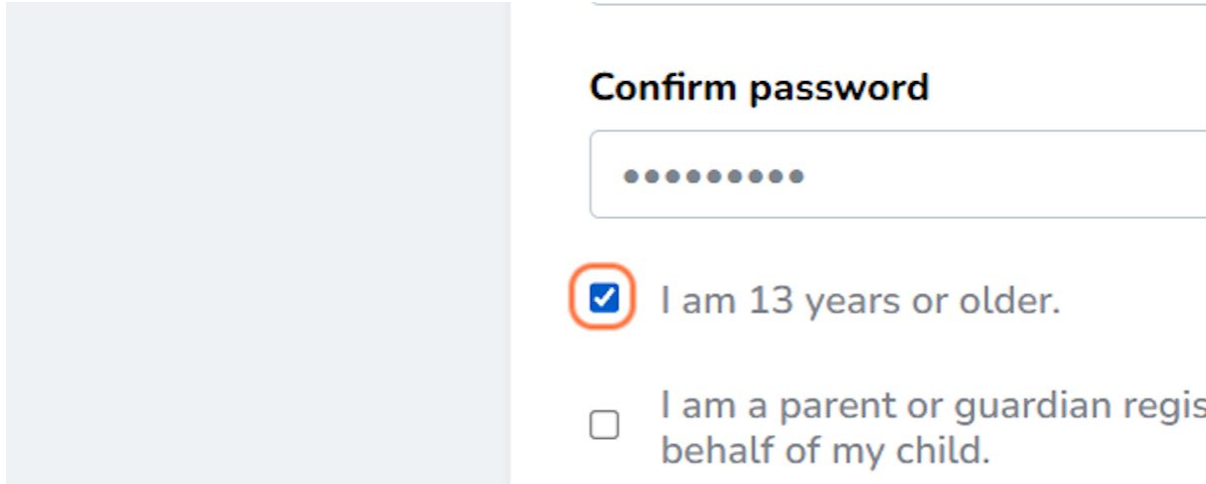
5. Enter the necessary information to create an account.



The screenshot shows a registration form titled "welcome to youth science canada's science fair portal!". It has two input fields: "First name" with the text "Mel" and "Last name" which is currently empty.

6. Check "I am 13 years or older".

If you are a parent or guardian completing this on behalf of your child, please check **both** the "I am 13 years or older" and "I am a parent or guardian..."



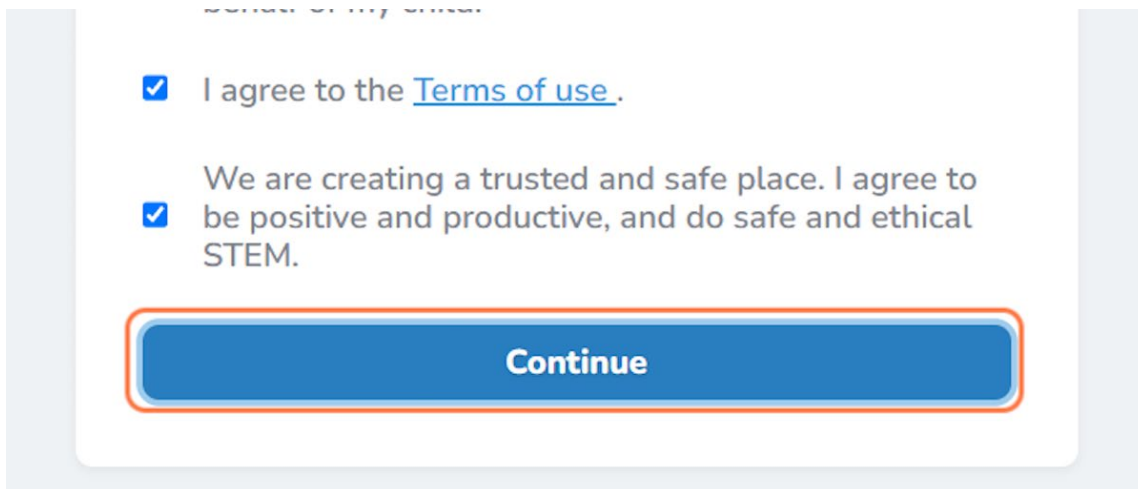
Confirm password

.....

I am 13 years or older.

I am a parent or guardian regis behalf of my child.

7. Check "I agree to the Terms of use." and "We are creating a trusted and safe place. I agree to be positive and productive, and do safe and ethical STEM." Then click "Continue".

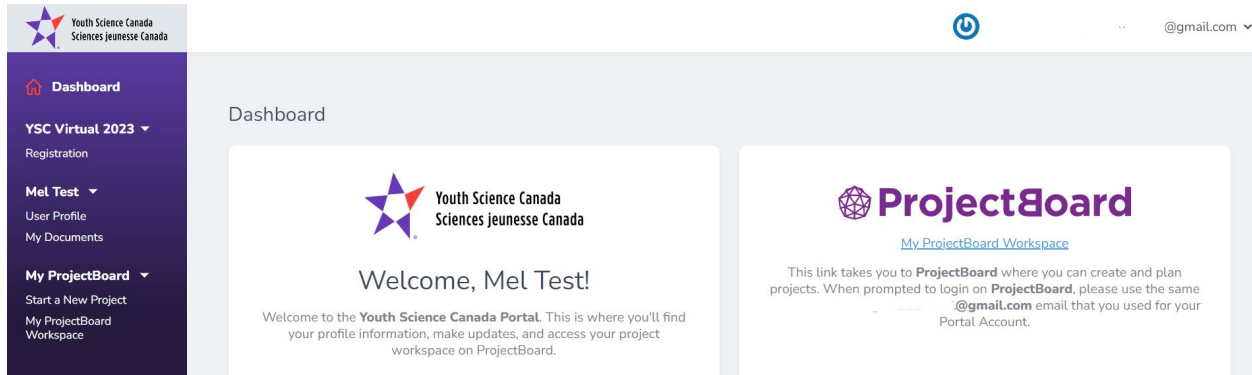


I agree to the [Terms of use](#).

We are creating a trusted and safe place. I agree to be positive and productive, and do safe and ethical STEM.

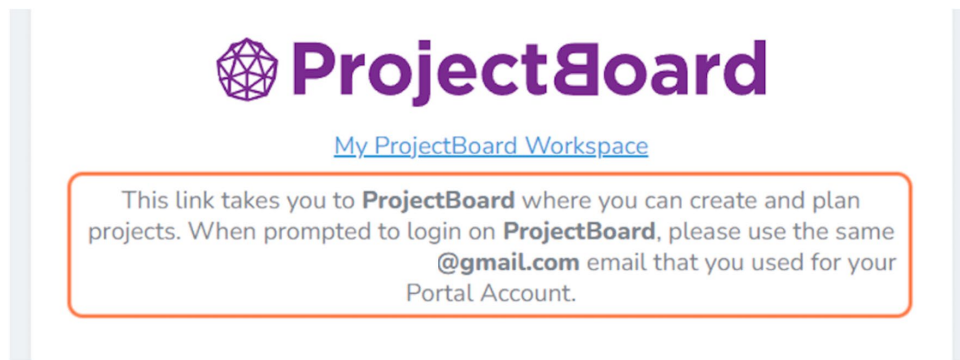
Continue

9. You will be brought to the dashboard of your YSC Portal account.

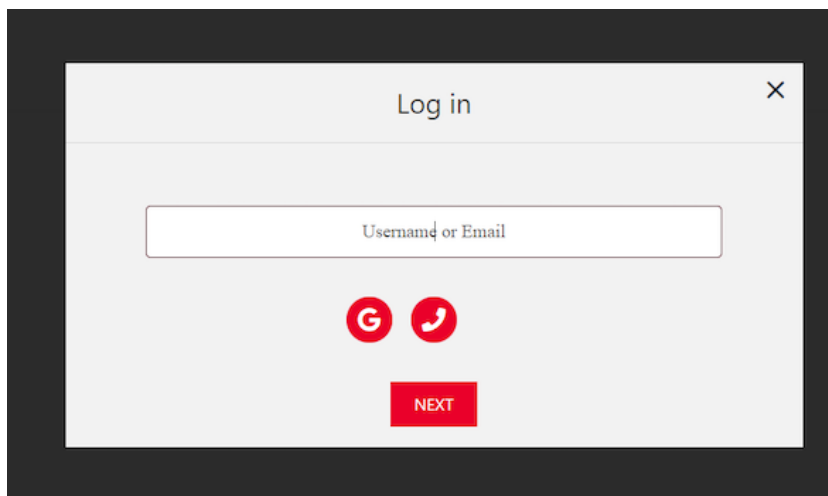


10. Now you can create your project! Click "My ProjectBoard Workspace"

Remember: You must use the same email address to link your portal account and ProjectBoard account.

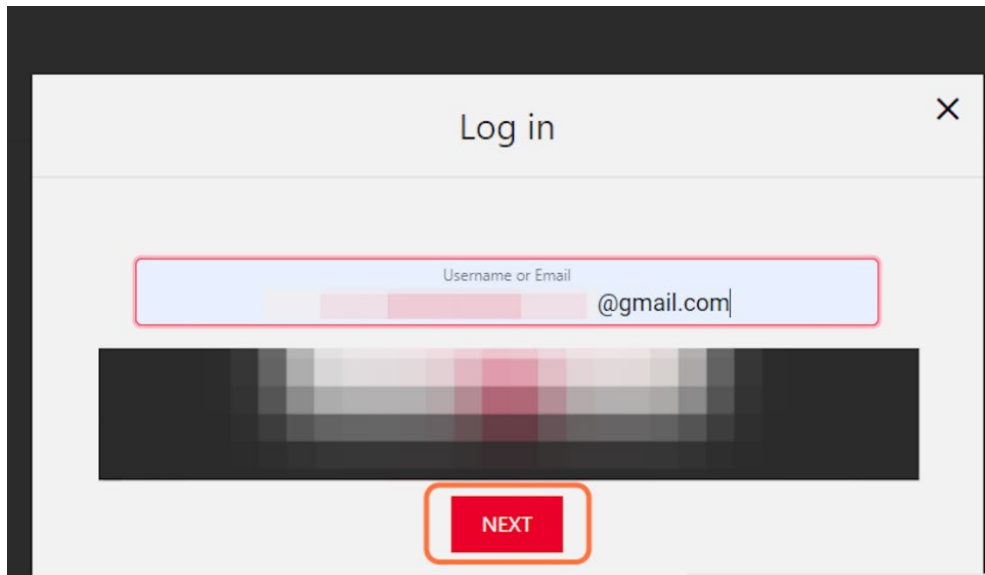


11. You will be taken to your "My Projects" page, but you need to log in first. Click "Log in" in the top right corner.

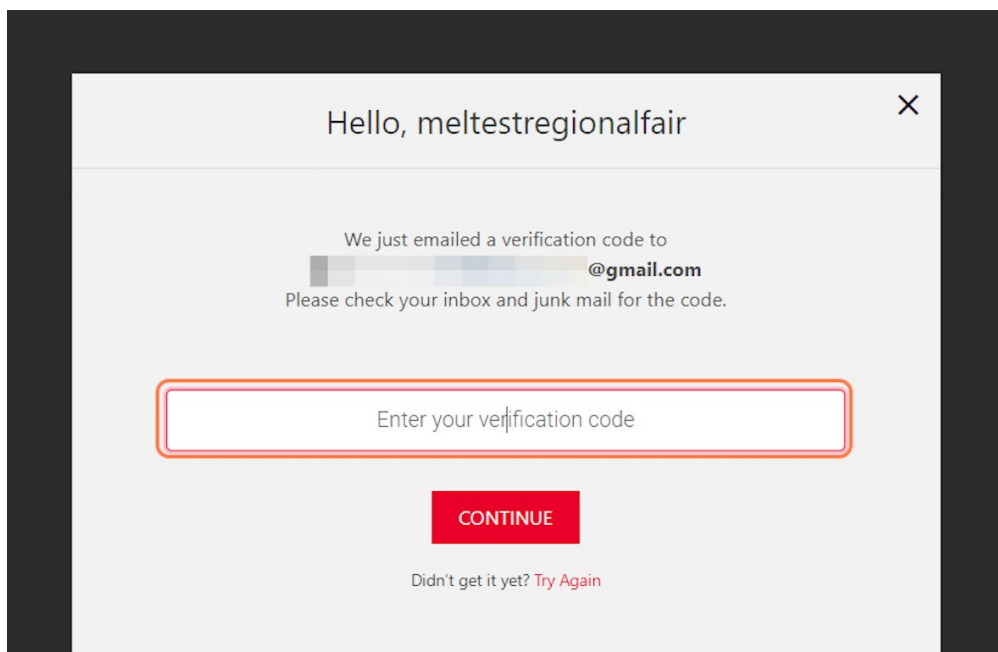


12. Use the same email address you used to create your Portal account. Then click "Next".

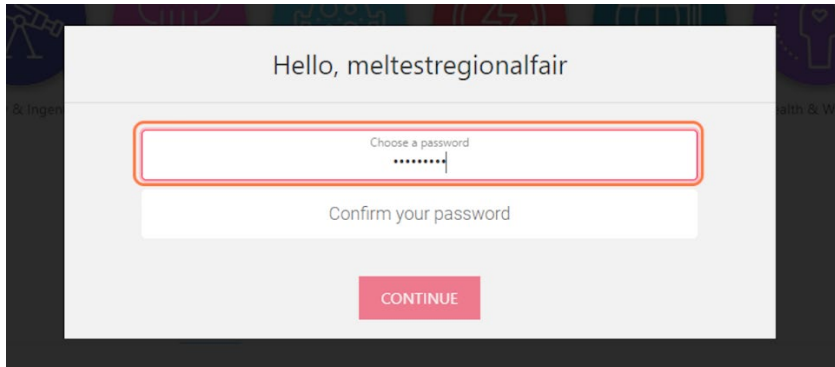
Remember: The email addresses must match, or your project won't be linked to your portal account.



13. Check your email for the six-digit verification code and then enter the code you received.

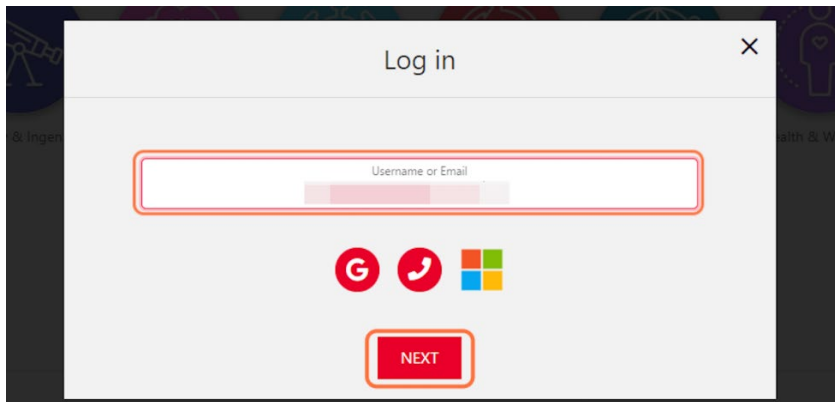


14. Set a password for your account, confirm it, and then click "Continue".



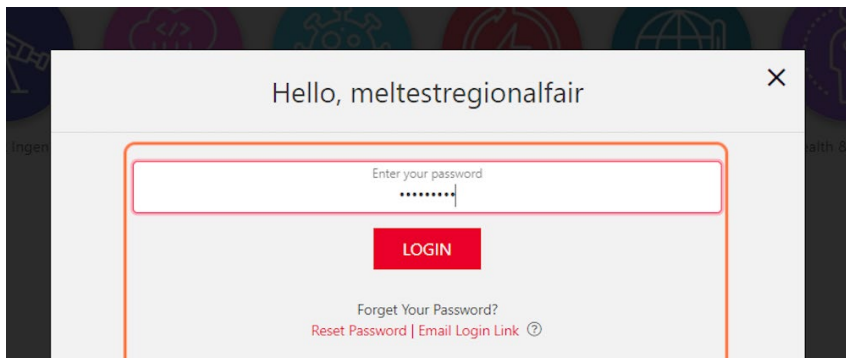
A screenshot of a web interface for account creation. At the top, it says "Hello, meltestregionalfair". Below this is a form with two input fields. The first field is labeled "Choose a password" and contains a series of dots with a cursor at the end. The second field is labeled "Confirm your password". Below the fields is a red button labeled "CONTINUE".

15. Now that you've created your account, you need to log in for the first time. Enter your email address - the same email address as before. Click "Next".



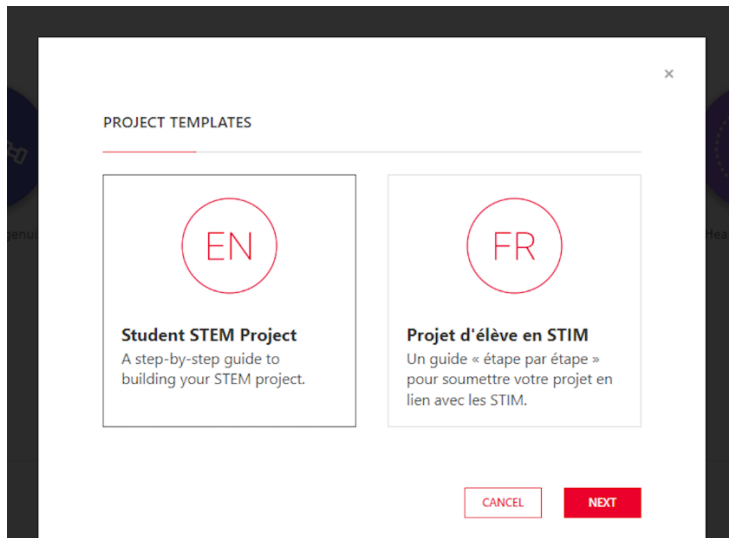
A screenshot of a "Log in" modal window. At the top, it says "Log in" with a close button (X) on the right. Below this is a form with a single input field labeled "Username or Email" containing a redacted email address. Below the field are three social media icons: Google, WhatsApp, and Microsoft. At the bottom is a red button labeled "NEXT".

16. Enter your password. You will now be logged in.



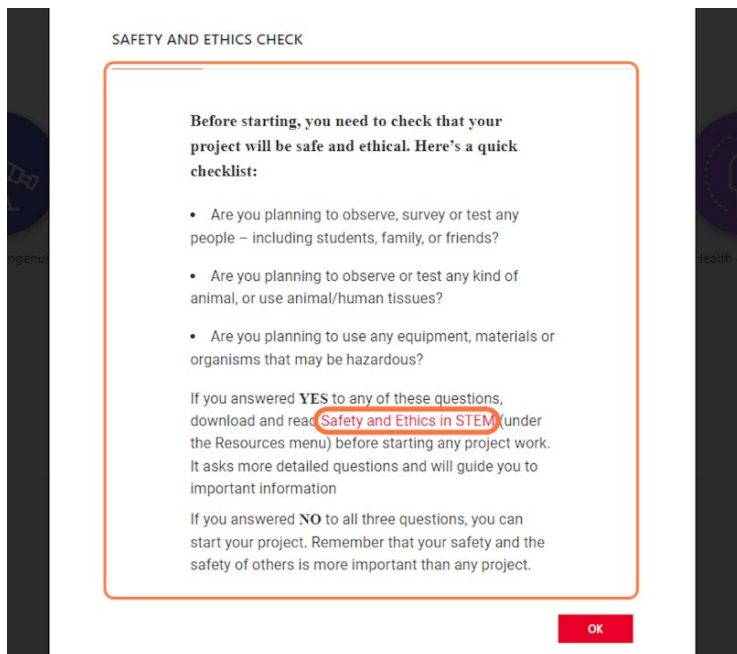
A screenshot of a login modal window. At the top, it says "Hello, meltestregionalfair" with a close button (X) on the right. Below this is a form with a single input field labeled "Enter your password" containing a series of dots with a cursor at the end. Below the field is a red button labeled "LOGIN". At the bottom, there is a link that says "Forget Your Password? Reset Password | Email Login Link".

17. Select the language for your project, then click "Next".



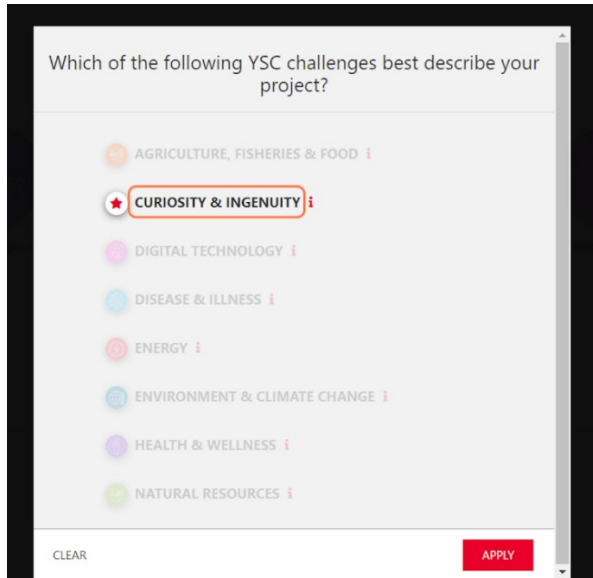
18. Confirm that your project is safe and ethical by reading through the checklist. Click on the "[Safety and Ethics in STEM](#)" link for more information. Then click "OK".

Remember: if your project involves humans (including yourself) or animals, or if you are wondering whether your project is safe, talk to an adult about your idea. Get more information on doing safe and ethical STEM on mySTEMspace: mystemspace.ca/start-a-project/safety-and-ethics



19. Select the challenge that best describes your project. Then click "Apply".

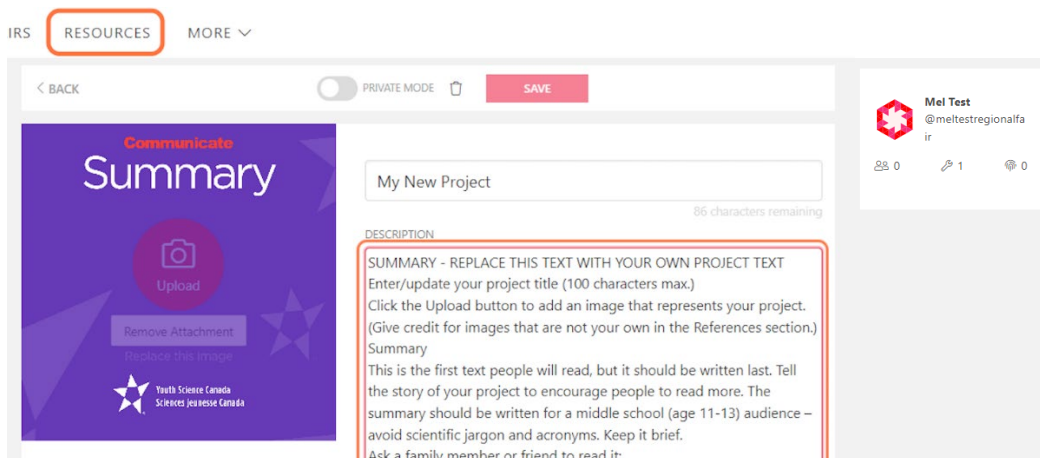
You can get more information about each challenge by clicking the information "i" symbol.



20. Start working on your project! At the very least, you need to enter a new title and change the Summary section before clicking "Save".

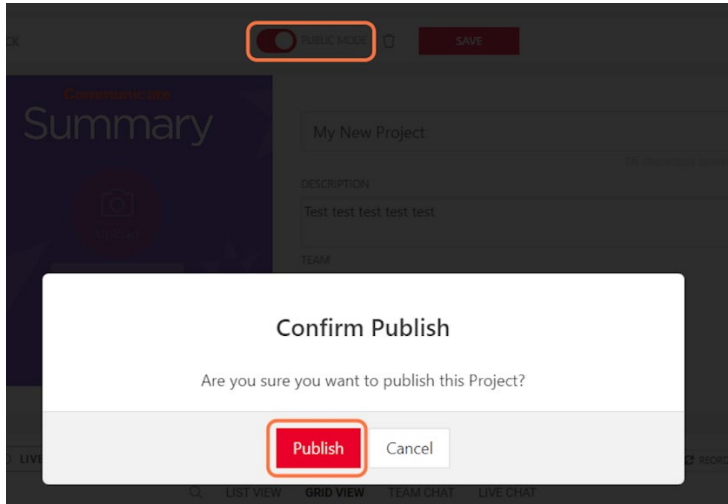
Enter a project title (this can be changed later) and a short description of your project in the "Summary" section. If you have a partner, click the "+" button under "Team" and search for your partner's ProjectBoard user name. Add them as a "Co-owner".

Complete the sections below: Video, Why?, How?, What?, So What?, What's next?, Thanks, References. There are instructions in each section, or you can follow the Project Entry Guide under [Resources](#).

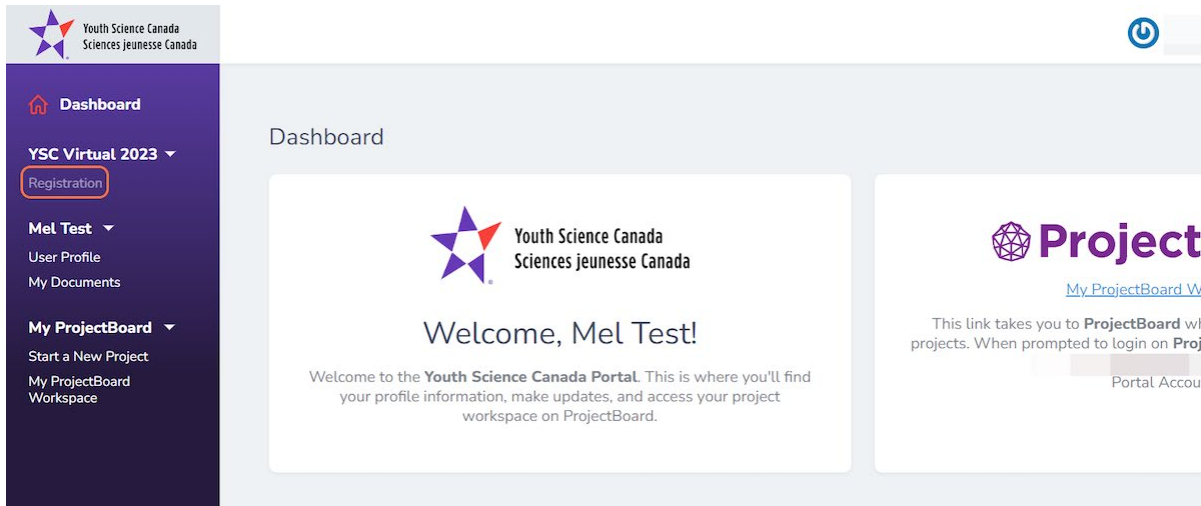


21. When you are ready to share your project or submit it to your regional STEM fair, switch it from "Private Mode" to "Public".

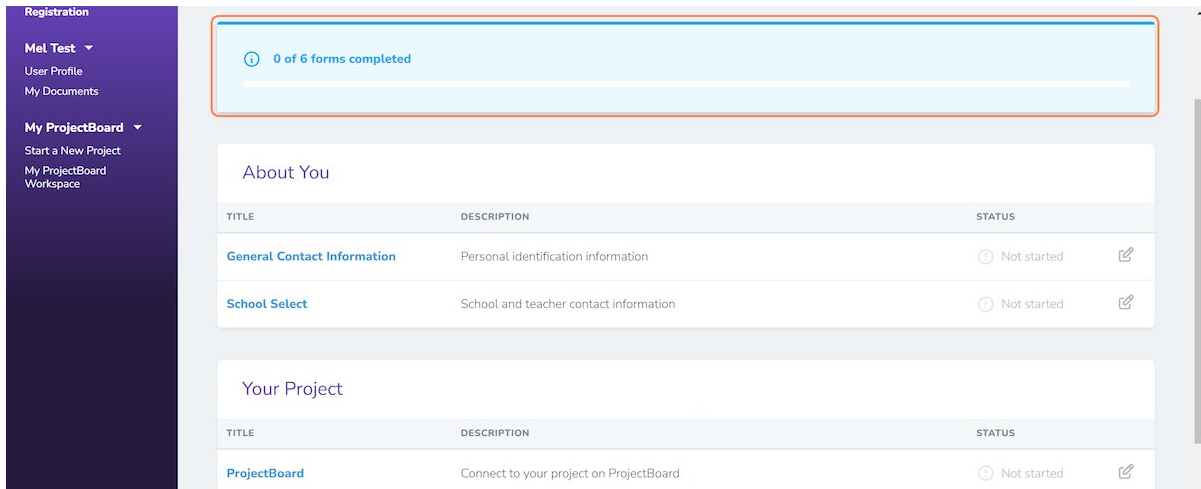
This will publish your project, but only people with the URL will be able to see it so don't worry if you're not done yet! Your project must be set to public to be visible on the Portal, which is where you will complete your regional STEM fair registration.



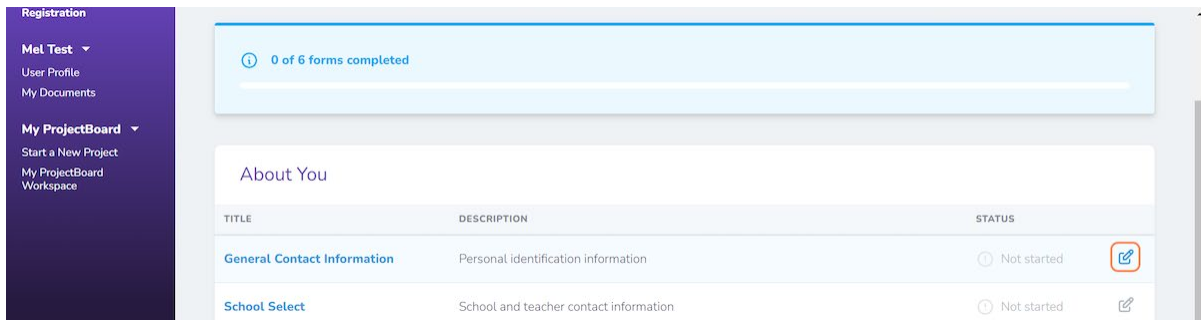
22. When your project is complete, head back to your Portal account to complete your regional fair registration. It will be at the top left. Click on "Registration".



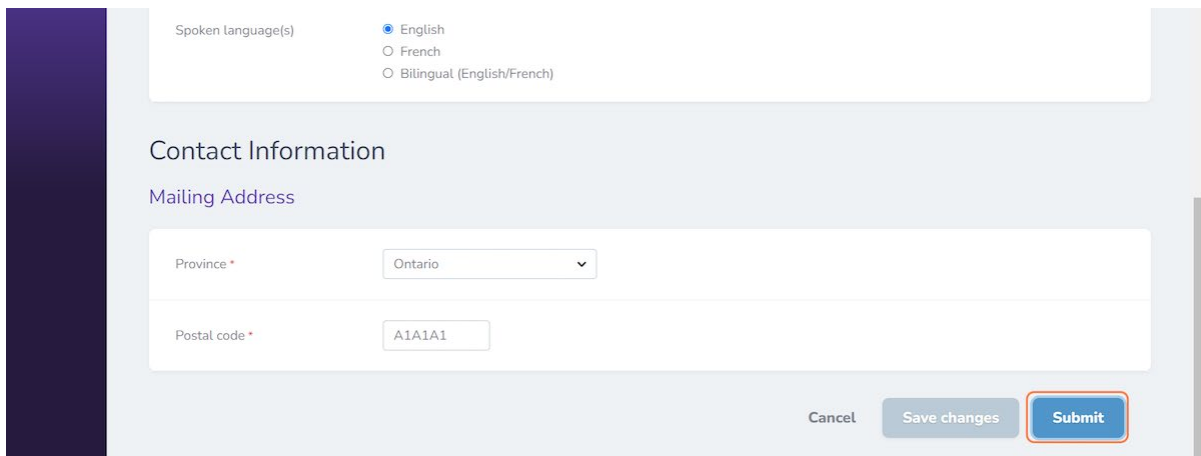
23. Before you begin, you'll see that no forms are completed. This will track your progress as you go.



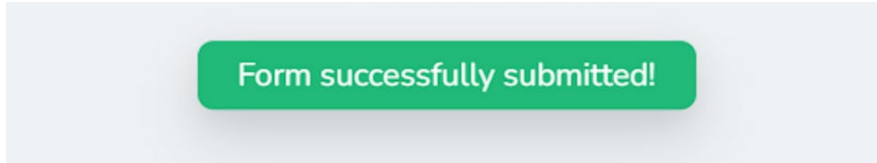
24. Start by completing the General Contact Information form. Most of it will already be filled out with the information you shared when creating your account.



25. Complete the required information in the General Contact Information form and then click "Submit". You can also click "Save changes" and come back to it later.

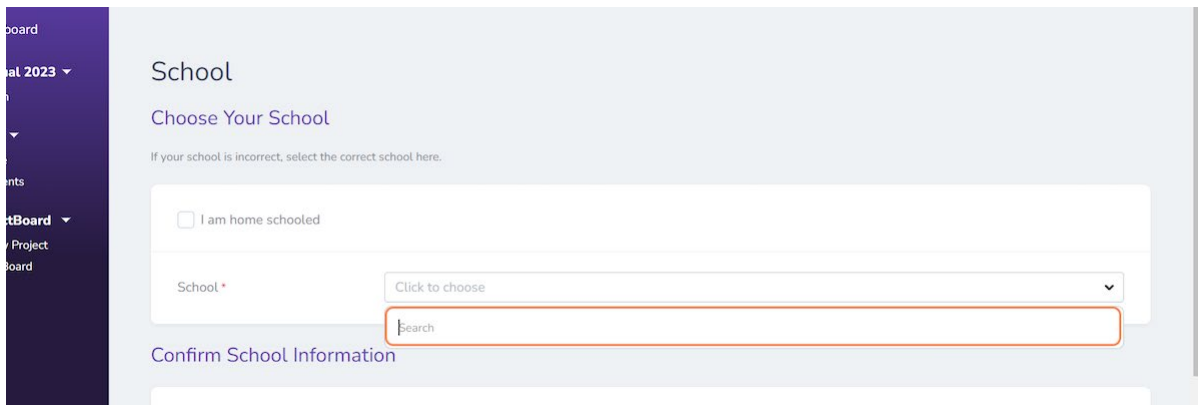


26. You will see a notice that the form was successfully submitted, the status will change to "Completed" and the tracker will show one form completed. If you click "Save changes" instead, the status will show as "Pending", but the tracker won't change until the form is submitted.

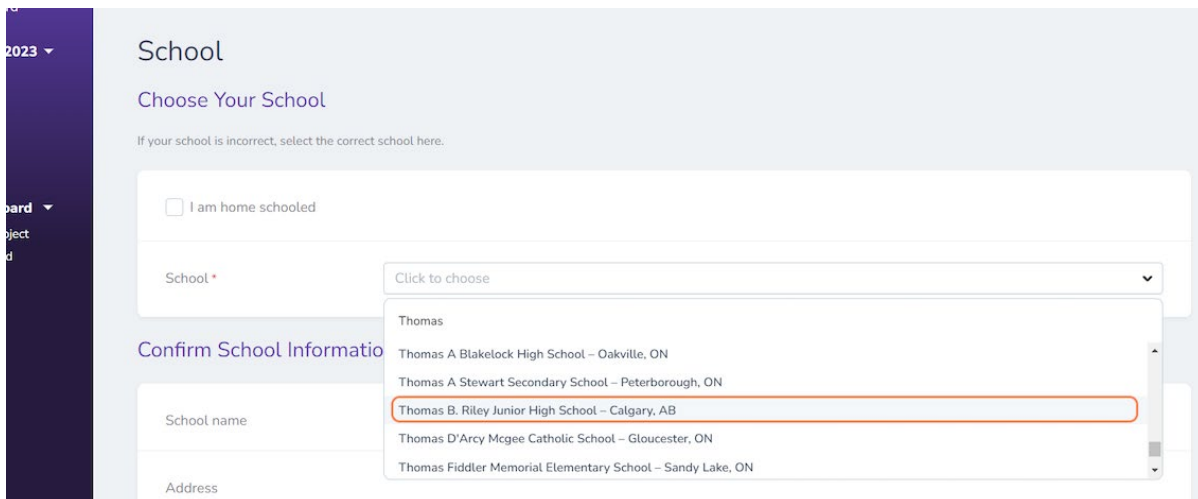


27. Next, complete School Select. Start entering your school's full name. You can also select "I am home schooled".

Make sure you spell it correctly or you won't find a match in our database (e.g., instead of PCVS you may need to search for "Peterborough Collegiate and Vocational School").



28. You can also search for a key word in your school's name (e.g., "Thomas") and then scroll through the schools in the dropdown to find your school.




29. Confirm your grade and then click "Submit".

Postal code K9J /H2

Choose Your Grade



Grade * Grade 7/Secondary I

Cancel 



30. Next, link to your project on ProjectBoard.

2 of 6 forms completed Form successfully submitted!

About You

TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Completed 
School Select	School and teacher contact information	Completed 

Your Project



TITLE	DESCRIPTION	STATUS
ProjectBoard	Connect to your project on ProjectBoard	Not started 
Project Information	Project information	Not started 


31. Click "Select" to link to your project. When you're done, click "Submit".

Any of your projects set to "Public" will appear here. Remember: if you don't see your project here, it's probably because your project isn't set to "Public" on ProjectBoard.

ProjectBoard Information

Projects

PROJECT NAME	SELECT	LINK
My New Project		

Cancel 

32. Next, complete your Project Information.

You won't be able to complete this section until after you link your project.

The screenshot shows a user interface with two main sections: 'About You' and 'Your Project'. The 'About You' section contains a table with two rows, both marked as 'Completed'. The 'Your Project' section contains a table with two rows, one marked as 'Completed' and one as 'Not started'. A green notification bubble says 'Form successfully submitted!'.

TITLE	DESCRIPTION	STATUS	
General Contact Information	Personal identification information	Completed	
School Select	School and teacher contact information	Completed	

TITLE	DESCRIPTION	STATUS	
ProjectBoard	Connect to your project on ProjectBoard	Completed	
Project Information	Project information	Not started	

33. Enter the information about your project. Then click "Submit".

The summary of your project should be the same as on ProjectBoard.

The screenshot shows a form titled 'Provide us with some additional project details.' with several input fields: Title (My New Project), Grade category (Junior (7 - 8)), Event Project Number (4744), Project members (Mel Test), Project language (Choose an option), and Project type (Choose an option). Below this is a 'Challenge' section with a dropdown menu and a blue 'Submit' button.

Provide us with some additional project details.

Title: My New Project

Grade category: Junior (7 - 8)

Event Project Number: 4744

Project members: Mel Test

Project language: Choose an option

Project type: Choose an option

Challenge

Please pick the Challenge or topic that best applies to your Project according to the fair's project submission requirements.

Challenge: Choose an option

34. Next, answer the questions under "Additional Information". Complete these and then click "Submit".

In this section you'll be asked about the safety and ethics of your project. Make sure you answer these questions carefully.

The screenshot shows a registration progress page. At the top, there are two completed sections: 'General Contact Information' (Personal identification information) and 'School Select' (School and teacher contact information). Below these is a section titled 'Your Project' containing a table with three rows: 'ProjectBoard' (Connect to your project on ProjectBoard), 'Project Information' (Project information), and 'Additional Information' (Information needed to complete your registration). The 'Additional Information' row is highlighted with a green box. Below this is another table with two rows: 'Additional Information' (Information needed to complete your registration) and 'Registration Confirmation' (Confirm your regional fair registration). A green notification box at the top right says 'Form successfully submitted!'.

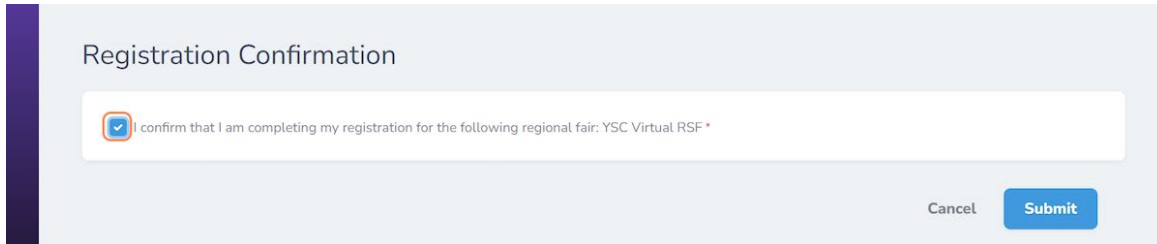
TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Completed
School Select	School and teacher contact information	Completed
Your Project		
ProjectBoard	Connect to your project on ProjectBoard	Completed
Project Information	Project information	Completed
Additional Information	Information needed to complete your registration	Not started
Registration Confirmation	Confirm your regional fair registration	Not started

35. Finally, click on "Registration Confirmation" to submit your YSC Virtual registration.

This screenshot is similar to the previous one, but the 'Registration Confirmation' row in the 'Additional Information' table is highlighted with a red box. A green notification box at the top right says 'Survey Saved'. The 'Additional Information' row in the 'Your Project' table is no longer highlighted.

TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Completed
School Select	School and teacher contact information	Completed
Your Project		
ProjectBoard	Connect to your project on ProjectBoard	Completed
Project Information	Project information	Completed
Additional Information	Information needed to complete your registration	Not started
Registration Confirmation	Confirm your regional fair registration	Not started

36. Check the confirmation statement, and then click "Submit".

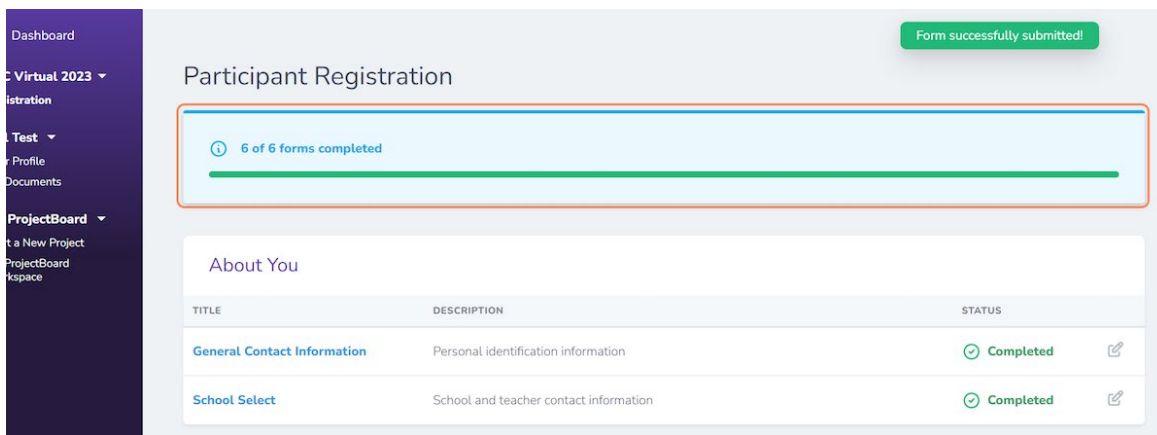


Registration Confirmation

I confirm that I am completing my registration for the following regional fair: YSC Virtual RSF *

Cancel

37. You're all done! The tracking bar will be green, and the status of all forms will be "Completed". You are now registered for the YSC Virtual fair!



Dashboard

Virtual 2023

Registration

Test

Profile

Documents

ProjectBoard

Create a New Project

ProjectBoard

Workspace

Form successfully submitted!

Participant Registration

6 of 6 forms completed

About You

TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	<input checked="" type="checkbox"/> Completed
School Select	School and teacher contact information	<input checked="" type="checkbox"/> Completed

The Regional Coordinator, Lori Murray, will be in touch with next steps after March 20, 2023.