

Youth Science Canada Special General Meeting

Wednesday, May 13, 2009 @ 13:00
E3-270 - University of Manitoba
Winnipeg, Manitoba

MINUTES

Meeting called to order at 13:00 by Antoine Garwah.

1. Opening Remarks – A. Garwah

- Welcome to all (English and French). Asked for informal feedback at any time.

MOTION: To accept the agenda for the meeting.

- Moved: Scott Berry, Quinte
 - 2nd: Mervat Yehia, Northern Manitoba
- CARRIED

- Board of Directors introduced – C. Charlebois, C. Coveyduc, B. Grant, L. Heslop, E. Irwin, A. Bailey-Romanko, F. Seif, S. Shah, M. Webster, A. Garwah
- Management introduced – R. Barlow, L. Philippe, S. Gregory, L. Murray
- Scrutineers – Raymond Corbeil, David Grant, Michael Price, Maurice Vincent
- A. Garwah to act as Chair, R. Barlow (L. Murray) as secretary
- Thanks to the Host Committee of the CWSF '09 – standing ovation. The participants have been very positive.
- Thanks to the National Science Fair Committee
- Thanks to the sponsors
- Thanks to the volunteers
- Thanks to the management – Reni and his team
- Thanks to the members of Youth Science Canada / Sciences jeunesse Canada

2. Report of the Chair, Board of Directors – A. Garwah

- Nine Directors on the Board, will give summary of what they have done
- Deal with the governance of the organization – politics, etc. Not the fine details.
- Operations is under the management – runs smoothly under the guidance of the Board
- Mainly responsible for policies
- Management responsible for programs (ISEF, CWSF), committees (NSFC, NJAC), finances, etc.
- Policy governance
 - established a strategic framework of marketing, service delivery (at regional, national, international level), and organization management
- Accomplishments since the last meeting in Ottawa
 - New office in Pickering, Ontario
 - Five meetings of the Board during the year
 - Name change
 - Education
 - Governance - invited outside expert to lead them in the field of governance

- Policies – development
- Manual – development of a manual for the Board
- Networking – with Youth Science Ontario, partners across Canada from East to West
- Budget – look at the budget from the management
- Others – many other things that fall under the purview of the Board

3. Secretary-Treasurer's Report – S. Shah

- Sanjil appointed to the Board in September 2008 as Secretary-Treasurer
- Complimented the organization and fair, communications with students, very impressed with the CWSF
- Report based on the fiscal year reports/results for 2008
- Deloitte&Touche audited the financial statements prepared by management
 - Board provided and reviewed draft financial statements October 15/08
 - D&T provided unqualified audit opinion on financial statements
 - D&T provided an audit report and made three recommendations that were consistent with the previous year
- S. Shah is taking a more active role by reviewing the finances and budgets monthly
- Cash balance exceeds \$3M, due to funding from Government of Ontario – no other significant changes
- Revenues decreased by \$95K in 2008 while expenses increased – mostly associated with moving the Youth Science Canada office
 - Board and management undertook the results to prepare well for 2009 fiscal year
- Fall of 2008, budget for 2009 was reviewed and prepared. Calls to break even in 2009 and this is expected

4. Report of the Scrutineer – M. Price

- Scrutineer to provide A. Garwah with a written report verifying that a quorum exists
- 15 voting members present in person or by proxy must be in attendance
- Resolution to be read into minutes and filed with the Secretary-Treasurer
- Wish to table that there are:
 - 93 members present
 - 23 represented by proxy vote
 - 116 in total members
- Therefore, a quorum is present to conduct the business of the meeting

MOTION: To accept the Scrutineer Report.

- Moved: Chuck Buckley, Calgary Youth
- 2nd: Len Reimer, Greater Vancouver

CARRIED

5. Nomination Committee – L. Heslop

- Nomination Report – Board appointed Nominating Committee:
A. Taylor, A. Bailey-Romanko, R. Barlow, L. Heslop, C. Coveyduc
- Committee is responsible to inform the members of the people running for the Board and provide ballots to vote at the Special General Meeting
 - Call for nominations sent out on March 1, reminder on March 14
 - Board approved 4 nominations

- Carole Charlebois
- Steve Karrel
- Len Reimer
- Farhad Seif
- Nominees each gave a brief presentation to members before the election
- Procedure – all members were provided with a ballot on entry
- Ballots were collected
- A. Garwah thanked L. Heslop and his committee

6. Approval of the minutes of the Special General Meeting 2008 – A. Garwah

MOTION: That the minutes of the Special General Meeting of members be approved as presented.

- Moved: Carole Charlebois
- 2nd: Cliff Coveyduc

CARRIED

7. Board Service Recognition – A. Garwah

- Marilyn Webster – finishing her term on the Board – spoken of by A. Bailey-Romanko
 - Many years of dedication to youth and science – been involved since 1982
 - Has been a Zone rep, Chair of the NSFC, member of NJAC, Board member
 - Will be presented with a plaque as she is unable to be here today

8. Other Business/Comments – A. Garwah

- Chuck Buckley, Calgary Youth – pleased by accommodations for students in IB programs in 2009. He requested that YSC makes a formal request to the IB organization that students be allowed to write the IB exams at the CWSF, as they currently have to pick between IB and CWSF.
- Ted Medzon, London – asked whether there was money to cover the 2008 operating deficit. S. Shah responded that the organization has a strong cash position.

9. Election Results – L. Heslop

- M. Price reports that the election was successful, and close
- Winners are – Carole Charlebois, Steve Karrel, and Len Reimer

MOTION: To destroy the ballots.

- Moved: Jeff Waterman, Central Okanagan
- 2nd: Ryan Bergs, Winnipeg Schools

CARRIED

10. Adjournment – L. Heslop

MOTION: To adjourn – “that the Special General Meeting of Members be adjourned”.

- Moved: Amberly Bailey-Romanko
- 2:37pm